# *MOTI Engineering PLC*

# Applicant’s Summary of qualification

## (Education, Work Experiences, training, technical skill & competency)

## **Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** e-mail \_\_\_\_\_\_\_\_\_\_\_\_; cell ph.: +251

**Position you applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **EDUCATION (starting from latest one)** | | | | | | | | | | | | | | |
| **Year (**from\_\_ to\_\_) | | **Name of College / Institute** | | | **place** | | **Field of study** | | | | **certification** | | **Remarks** | |
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| **WORK EXPERIENCE (starting from recent)** | | | | | | | | | | | | | | |
| ***Time Period*** *(start – end)* | | ***Employer & works place*** | | | ***Occupation / Job position*** | | | | | ***Organ. Type & work nature*** | | | | ***Net Period*** *(year+ Month)* |
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| **Training & certifications, that helps for the position you are computing**  ( more than 8:00 hours) | | | | | | | | | | | | | | |
| # | **training title & type** | | | **Institution & organizer** | | | | **duration** | | | | **achievement** | | |
| 1 | Basic Managerial Skills (TLM) | | | Ethiopian Mgt. Institution | | | | Jul 9/2018 to Jul. 21, 2018 | | | | **Certificate (Eg.) delete it** | | |
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| **Technical skill & competencies helps you to be the fittest for the (applying) position** | | | | | | | | | | | | | | **Rate** *(****C, B & A)*** |
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| **Achieved SIGNIFICANT work (*Recognized Professional*** *work) publications*  **if any; (projects, policy, research &)** | | | | | | | | | | | | | | |
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| **References (state your recent 2 reference details):** | | | | | | | | | | | | | | |
| # | **Full Name** | | **your relation with** | | | **Telephone No.** | | | **Email address** | | | **Present work & address** | | |
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| **Direction How to Complete**: | | | | | | | | | | | | | | |
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| **Confirmation of statement:** | | | | | | | | | | | | | | |
| 1 | I hereby certify that the statements given above are true and correct to the best of my knowledge and also understand agree, if found otherwise, will establish good cause for the company to terminate the contract of employment without notice. | | | | | | | | | | | | | |
| 2 | I also authorize the company to contact references/previous employer(s) to investigate that the statements are true and correct. Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicants Full Name Signature | | | | | | | | | | | | | |